



Gulf Coast Women's Golf Association

Event Setup Guide

This document provides the hosting club with information for setting up our events and includes:

- Dining Room Setup
- Golf Genius Event Setup

Event Size: 14 Teams with 8 Players per Team for **112 Players**

Dining Room Setup

- The dining should be setup with 14 tables of 8 so that all teams can sit together. There is no need for a separate scoring table (head table) as in previous years. We will provide a Table Tent with team name to set on tables.
- We will need a podium and speaker.
- We would like a TV which can project the tournament results from Golf Genius.
- It would be ideal that the podium and tv are placed in the same area at a focal point in the room.

Course Setup

- We will have closest to the Pin on Par 3s. Please have tape measure and sheet on each par 3 for recording results.
- Pace of Play Guidelines will be shared with the Pro Shop by the Club Rep. We ask the club to share with rangers so they can enforce our guidelines if slow play is observed.

Golf Genius Event Setup

Golf Genius Foursome Setup

The golf pro shop will receive emails from each of the participating teams at least four days before the event. The roster will have player names and GHIN IDs. The setup of players needs to consider the following:

- Players should be paired with similar handicaps.
- Players should be playing with players from different teams.



- The foursomes from the previous event will be made available to the team rep who will share it with the golf professional setting up Golf Genius. As best as possible, try to not have the players playing with folks from the prior event.
- The team rep can work with the golf professional to review the final pairings to help ensure the above items were accommodated as best as possible.

MAXIMUM HANDICAP INDEX FOR THE EVENT IS 24.7. When bringing in the Handicap Index from GHIN make sure they are restricted to the max. This can be set in Golf Genius as well.

Golf Genius Tournament Setup

The four tournaments that need to be setup for the event include:

- Individual Gross
- Individual Stableford Points
- Team Stableford Points
- Foursome vs. Field High Stable Points

Each of the setups for these tournaments in GG are displayed at the end of this document.

Event Completion

Once all groups are in and scores are verified, the pro shop will be notified to take the following actions:

- Set the tournaments/event to COMPLETE so ties are broken
- Post all scores to GHIN from GG – **POSTING AS COMPETITION**
- Send the link to the GG results to ksergison@verizon.net. We will use the link on the Gulf Coast WGA Website.

Scorecard Setup

The scorecard should be setup with one golfer per card and include the following:

- Scoring section with Player Name, line for gross, net and stableford points
- Marker Area
- Include GGID

See sample on the next page.



Tournament 1: Individual Gross. Screenshot from Golf Genius for Setup.

Name

Teams or Groups

Tournament Format

Drop Worst Hole(s)

Payout

Purse Pot

Points Pot



Tournament 2: Stableford Points Individual.

Name

Teams or Groups

Tournament Format

Assign Points

Hole in One	Triple Eagle or Better	Double Eagle	Eagle	Birdie	Par	Bogey	Double Bogey	Triple Bogey	Others
<input type="text" value="5"/>	<input type="text" value="5"/>	<input type="text" value="5"/>	<input type="text" value="4"/>	<input type="text" value="3"/>	<input type="text" value="2"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

% Hole(s)

Payout

Purse
Pot

Points
Pot



Tournament 3: Highest Foursome Stableford Points

Name

Teams or Groups

- The tee sheet is or will be physically organized by team and should be scored that way. This is required for match play and optional otherwise.
- The tee sheet may or may not be physically organized by team, but we want the results scored by team (e.g., best 2 balls of team vs all other teams).

Tournament Format

Team scores will include: Use Best: Gross Score(s) Net Score(s)

Gross / Net Optimization:

① Payout to:

① Format: ① Competition: ① Balls:

① Holes:

Assign Points

Hole in One	Triple Eagle or Better	Double Eagle	Eagle	Birdie	Par	Bogey	Double Bogey	Triple Bogey	Others
<input type="text" value="5"/>	<input type="text" value="5"/>	<input type="text" value="5"/>	<input type="text" value="4"/>	<input type="text" value="3"/>	<input type="text" value="2"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

① Handicap: ① Handicap Allowance: ① Tie-breaking:

Payout

① Purse & Points: Points and Purse for Divisions and Flights

Purse	Points
Pot <input type="text" value="0.0"/>	Pot <input type="text" value="0.0"/>



Tournament 4: Highest Foursome Stableford Points

Name

Teams or Groups

Tournament Format
Format: Competition: Balls:

Holes:

Assign Points

Hole in One	Triple Eagle or Better	Double Eagle	Eagle	Birdie	Par	Bogey	Double Bogey	Triple Bogey	Others
<input type="text" value="5"/>	<input type="text" value="5"/>	<input type="text" value="5"/>	<input type="text" value="4"/>	<input type="text" value="3"/>	<input type="text" value="2"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Handicap:

Handicap Allowance: %

Drop Worst: Hole(s)

Tie-breaking:

Payout

Purse & Points: Points and Purse for Divisions and Flights

Purse Pot:

Points Pot: